

**BOARD OF MISSIONS**  
**The United Methodist Church**  
**California-Nevada Annual Conference**

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*The purpose of the Board of Missions is to discern and act  
on what God is calling us to do, and provide leadership  
for loving service as disciples of Jesus Christ.*

The Board of Missions functions in relationship to the objectives and scope of the work of the General Board of Global Ministries (GBGM) (Section VII, Par. 1301-1312, 1996 *Book of Discipline*).

The Board is composed of six standing committees and several sub-committees that help direct and coordinate missional programming in the Annual Conference.

Chair- Rev. Jennifer Edenborough  
[murdockjennifer101@gmail.com](mailto:murdockjennifer101@gmail.com)

**Education for Missions**

It provides Covenant Relationships with GBGM missionaries throughout our conference. The committee is made up of District Mission coordinators, UMW Coordinator of Education and Interpretation, and is chaired by the Conference Secretary of Global Ministries - Laddie Perez-Galang [laddiep@pacbell.com](mailto:laddiep@pacbell.com)

**Ethnic Ministries**

Charged with the responsibility to enable, encourage and support missional outreach to ethnic and language ministries, congregations, community centers and programs to train missionally committed leaders. Makes recommendations regarding Ethnic Minority Congregations Fund - [murdockjennifer101@gmail.com](mailto:murdockjennifer101@gmail.com)

**Health and Relief**

Resources for responding to homelessness and hunger issues, refugee concerns; promotes and manages distribution for emergency health needs of local church members; maintains denominational institutional links, such as Fred Finch Youth Center. Chair Health and Welfare: [b\\_mateialona@yahoo.com](mailto:b_mateialona@yahoo.com)

**Local Church Revitalization**

Seeks to strengthen local church revitalization in all areas of conference. Promotes concern for rural parish life as well as specialized urban ministries, cooperative parishes and community centers. Chair- Rev. Blake Busick  
[BlakeBusick@prodigy.net](mailto:BlakeBusick@prodigy.net)

**New Church Development**

Develops new congregations within the bounds of the conference; makes recommendations regarding the Emerging Congregations Fund, and the Bishop's Trailblazer Fund. Chair – Vickie Healy  
[vickiehealy@wesleyfresno.org](mailto:vickiehealy@wesleyfresno.org)

**Volunteers in Mission (UMVIM)**

UMVIM offers hands-on opportunities for mission in this conference and throughout the world. Works with local churches and mission teams to train and equip leaders for the work of mission.  
Chair- Ken Blackshear [kenandpaula@sbcglobal.net](mailto:kenandpaula@sbcglobal.net)

**RELATED AGENCIES:**

**Disaster Preparedness & Response**

Educates local churches regarding disaster awareness and mobilizes response to disasters in our conference. Provides on-site, personal assistance in the aftermath of disasters in our conference; works with districts to prepare plans for future disasters; provides assistance in development of interfaith committees for disaster response; assists in allocation of monies collected for disaster relief. Norm Hardin [nmhardin@aol.com](mailto:nmhardin@aol.com)

**Equitable Compensation Commission**

Advocates for equitable salaries for each ministerial position and provides minimum salary support in instance of established need. Recommends standards for pastoral compensation and administers the Equitable Compensation Fund for salary supplements.  
Chair- Howard Parker (415) 436-6665

**BOARD OF MISSIONS**

Members are selected through the Conference Nominating Committee. The Board meets 3-4 times a year; an Executive Committee meets additionally, as needed. The Funding Committee reviews all applications for grants and loans.  
Program Staff: Rev. Linda Caldwell - (916) 374-1517 or  
[lindac@calnevumc.org](mailto:lindac@calnevumc.org)

# GUIDELINES for Funding Sources California-Nevada Board of Missions

## **District & Conference Advance Specials**

Purpose: To enable special ministries to raise funds. The Annual Conference adopts Advance Specials at the June Annual Conference meeting for the following year.

Process: Application forms are available from the District or Conference Offices.

## **Equitable Compensation Fund**

Purpose: To provide minimum and missional salary support in instances of established need.  
*Refer to Conference Standing Rules.*

Process: Contact your District Superintendent, or the Chair of Equitable Compensation Fund. You may obtain the forms from your District Superintendents office.

Deadline: This fund runs for the appointment year; **July 1** through June 30 of the following year.

## **Emerging Congregation Funds (ECF)**

Purpose: To help support emerging congregation needs. In general, Fellowships are not eligible for these funds. However, small, one-time grants may be considered. Grants may be made for up to five consecutive years for development of programs and personnel in a Covenanting Congregation. Grants may not be used to pay rent or other costs related to facilities usage. Applications are available through the Conference Office, call (916) 374-1500.

Process:

1. Submit completed application form to the District Superintendent with a detailed plan of how the funds shall be used in current year; a proposal of anticipated needs and amounts to be requested for future years; a financial statement showing anticipated expenses and amounts of other anticipated sources of funding.
2. Provide semi-annual reports of progress toward attainment of goals; financial statements.

## **Ethnic Minority Congregation (EMCF)**

Purpose: The EMCF was established for the purpose of developing and strengthening the ministries of ethnic congregations and ministries to ethnic persons. Guidelines mandate that funding is available up to three years in decreasing amounts. You may obtain an application through the Conference website.

Process:

1. Submit completed application to your District Superintendent for comments/recommendations, who sends it to the Conference Office.
2. Project Description
3. Detailed budgets of the project and the sponsoring organization for two years and proposed budgets.
4. An evaluation of the project, if it has been funded previously by EMCF.

## Guidelines: Inquire about deadlines

1. The project must comply with the stated goal of the UMC Missional Priority of Developing and Strengthening the Ethnic Minority Local Church.
2. The Project must have at least **fifty percent** ethnic minority leadership involved in planning, administration and implementation.
3. The project seeks to implement the stated goals of EMCF in the areas of :
  - a. Leadership development and training
  - b. Development of new congregations
  - c. Ministries in transitional communities
  - d. Projects by existing churches to strengthen and expand their ministries
4. State clearly: measurable objectives; plan of evaluation; required budgets; plan for implementations of goals; plan for future self-support; relationship to goals of EMCF.
5. Bi-lingual and language ministry opportunities are encouraged
6. A representative will assist local churches requesting assistance, in understanding the process of proposal preparation.
7. Endorsement by the District Superintendent is **required** before the application will be considered.
8. Before any project can be funded, a member of the Ethnic Minority Standing Committee (EMSC), if deemed necessary, must visit the existing project. A member of the project must be available for a consultation with EMSC.
9. Only one grant per year shall be received by any one project. No single project shall receive more than \$10,000 in the first year, and thereafter in decreasing amount up to five years. An application must be submitted during those five years in order to qualify.

## Golden Cross Fund

Purpose: Funds are to be used for pastors and local church members, constituents, or church-related agencies for: Medical expenses not otherwise covered; psychological, developmental, or chemical dependency related conditions; equipment needed to meet special needs; or special short-term personal training to overcome handicapping conditions.

### Process:

1. Send a letter of request to Rev. Linda Caldwell at [lindac@calnevumc.org](mailto:lindac@calnevumc.org).
2. Application must be signed by pastor of the applicant church (or the D.S. or Chair of Pastor Parish, if application is on behalf of the pastor)
3. Applications for Seed Money must include: total budget for project; expected sources for other funding; plan for reporting back to Board of Missions on use of money received.

## NATIVE AMERICAN AWARENESS SUNDAY OFFERING

Purpose: To develop and strengthen Native American ministry. Fifty percent of the offering is to remain in the conference; the other 50% is sent to the General Church for scholarships. Grants vary and must relate to Native American ministry.

Process: Contact Michael Pina at [cmjp32@aol.com](mailto:cmjp32@aol.com) or contact your appointed District Superintendent.

### **Additional Funding through Board of Missions for Capital Expenses**

**Bishop's Trailblazer Fund:** This fund was raised for the purchase of bare land for church extension. New churches repay into the fund the amount expended from the fund to obtain the property. In the interim of repayment, the Board of Missions is the vested owner of the property and title is transferred to the church in escrow as part of the construction loan. No construction can begin until repayment to the Board of Missions.

**Patton:** The Board of Missions makes recommendation to the United Methodist Foundation for use of Patton Funds for two of its four designated uses. 40% of the fund is designated for church development; approximately 20% is for national mission causes; approximately 20% for global mission causes; and the Division of Ordained Ministry uses 20% for theological scholarships.

**Revolving Loan Fund:** Loans of up to \$200,000.00 are made to churches at an interest rate of 6.25% per annum on the unpaid balance. The maximum loan period is 15 years, and loans are secured by a Note and Deed of Trust on the property. Most of the fund was raised through conference benevolences in prior years. The fund is also used for loans to churches that need the board to guarantee on a UMDF loan.

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## GUIDELINES FOR GOLDEN CROSS FUND

- I. *Purpose* –Funds to be used for pastors and local church members, constituents, or church-related agencies for the following:
- A. Grants to individual pastors, church members, or constituents for medical expenses not otherwise covered; psychological, developmental or chemical-dependency related conditions; equipment needed to meet special needs; or special short-term personal training to overcome handicapping conditions.
  - B. Grants : to groups for:
    - 1. Local-church emergency needs, such as flood relief.
    - 2. Seed Money for local church, district, and special agency programs providing health-related services.
  - C. No-interest Loans (limited to one year) for emergency medical needs.
- II. *Procedures*
- A. Application for Funds
    - 1. Applications for Grants or Loans are available from the Chair of HW
    - 2. Application with full documentation must be signed by the pastor of the applicant church (or by the DS or Chair of the Pastor Parish Committee if the application is on behalf of the pastor).
    - 3. Applications are to be sent to the Chair of HW, **who will be the only one at BOM who knows the names of individuals receiving grants or loans** (in cases covered by I.A. and I. C. above).
    - 4. Applications for Seed Money (See *I.B.2* above) must include the following:
      - a. Total Budget for project.
      - b. Expected sources for other funding.
      - c. Plan for reporting back to HW/BOM on the use of money received.
  - B. Approval of Application:
    - 1. Requests for grants up to \$300 may (upon receipt of full documentation demonstrating need) be approved by the Chair of HW and then reported to the full HW Committee and BOM.
    - 2. Requests from grants from \$300 to \$1,000 must be approved by the HW Chair and the BOM Chair.
    - 3. Requests for grants over \$1,000.00 must be approved by the full BOM upon recommendation of HW Chair.
  - C. Disbursement of Funds
    - 1. The Chair of HW fills out a Voucher and sends it to the Conference Treasurer.
      - a. Checks will be mailed from the Conference Treasurer's office to the pastor/church requesting funds.
      - b. A check may be made out to the church, health provider, pastor, or the individual.
      - c. A letter or note is sent to the pastor telling her/him of the actions being taken and also to the individual or group that requested money, if not the pastor.
    - 2. In emergencies when financial aid is needed immediately because health care is being withheld, the pastor may contact the Chair HW immediately.

- a. The Chair may authorize expenditures of funds by telephone if the above criteria (*See II.A., II.B.* above) are met and the pastor or other applicant will agree to provide full documentation as soon as possible.
- b. The Chair will make the appropriate arrangements with the Conference Treasurer's office.
- c. If needed, the Chair will inform the health provider that funds have been authorized and are being sent.

### *III. Publicity Ideas*

- A. Letters to all local churches, pastors.
- B. Article in *United Methodist Conference Connection* prior to the first Sunday in May, the usual date for *Golden Cross Sunday*.
- C. Letter sent reminding pastors/church leaders to include *Golden Cross Sunday* church calendars. Include a return card for use in requesting Bulletin Inserts and Envelopes.

## PATTON FUND

### Requirements:

It has been amended that each year on 12/31 the Foundation takes 5% of a three year rolling average of the market value of the Patton Fund for grants. The terms of this fund require then that it be divided 20% for BOOM scholarships, 40% for "mission" and 40% for "church extension." The Foundation will inform BOOM and the Board of Missions how much is available for the calendar year, and each can take steps to make gifts and awards.

1. Either the Board of Ordained Ministry or the Board of Missions must recommend all requests for funds. Such requests must be supported by a proper application form, and, for mission and church extension grants, documentation showing the nature of the project, the source of all fund and projections of expenditures and income.
2. The purpose of the Patton Fund's grants is to provide "seed money" for projects that are innovative and pioneering, rather than ongoing projects. Usually, no project will be funded for more than two years. Further, the funds will not be granted for the purposes of ongoing staff support.
3. Each group or agency receiving a grant from the Patton Fund will be asked to make an annual report which outlines the successes or failures of the project, important lessons learned and other information of an evaluative nature.
4. The Gifts and Awards committee will continue to monitor the awarding of grants, and will not normally be asked to intervene in the awarding process. The committee will however, maintain the right to withhold a grant if it believes that the provisions of the above policies are not being honored.

**-Revised by Board of Missions  
January 30, 2004**

## Native American Awareness Sunday Offering

### **Administrative Guidelines**

#### **Purpose of the Offering:**

To develop and strengthen Native American ministry in the California-Nevada Annual Conference.

#### **Application Procedure:**

A letter of application will be submitted to the Board of Missions, providing the following information:

- A description of the project or event, with a time line for the project or dates of event
- A list of sponsoring or supporting groups
- A budget, showing expenses and income
- A contact person, including address and telephone number

### **Proposed Revised Policy for the Use of the Bishop's Trailblazer Fund**

Allocations from the Bishop's Trailblazer Fund may be used in two ways:

1. To purchase undeveloped property in a designated area. In accordance with previous Annual Conference action, title to the property will be held by the Board of Missions (or its successor body); on behalf of the California-Nevada Annual Conference, until a specific congregation purchases it. The congregation shall purchase the property from the Annual Conference for the same amount as has been expended on the property (cost of the property, plus any taxes, filing fees, etc.) during the time the property is owned by the Conference.
2. To purchase developed property for use by a specific congregation. In accordance with previous Annual Conference action, the title of the property shall be held by the Board of Missions (or its successor body); on behalf of the California-Nevada Annual Conference until arrangements have been made by the congregation to purchase the property from the Conference. The congregation shall have two years from the date the purchase is finalized to make such arrangements. During those two years, the congregation will use the property for purposes related to maintaining and developing a church. There shall be written use agreement between the Annual Conference and the congregation specifying that the congregation shall be responsible for utilities, insurance and maintenance of the property.

The congregation will not be required to make payment on the purchase price of the property for two years. After two years, the congregation will be expected to repay into the Bishop's Trailblazer Fund the full amount that has been expended on the property. At such time, the title to the property will be transferred to the congregation or appropriate corporate body.

The Bishop's Trailblazer Fund shall not be used for the purchase of property to be used for a parsonage.

## Funds From Outside our Conference

### **The United Methodist Development Fund (UMDF)**

The United Methodist Development Fund supports the mission of the church by making first mortgage loans to United Methodist churches, districts, or Annual Conference church extension agencies for the purchase, construction, expansion, or major improvement of churches, parsonages, and mission buildings in accordance with the policies adopted by the General board of Global Ministries.

Projects for which Loan Funds are available:

1. New Congregation's first unit
2. Expansion of facilities on an existing site
3. Major improvement and/or replacement of existing facilities
4. Site purchase
5. Refinancing of existing loans with banks or other lenders

Projects for which Loan Funds are not available:

1. Purchase of a facility from another UMC or related agency.
2. Organs
3. Bell towers
4. Stained glass windows
5. Facades
6. Landscaping
7. Painting and decorating

Priorities for Funding:

1. First unit for new congregations, racial ethnic churches being given priority.
2. Renovation and/or remodeling of existing facilities, racial ethnic churches being given priority.
3. Site purchases, racial ethnic churches being give priority
4. Other

#### Process:

After consulting with the district superintendent, a church (or other entity) shall contact the Congregational Development Program Management Unit (212) 870-3865 at an early point during the planning stage of its proposed project. A member of the Congregational development Unit shall contact the applicant and discuss the procedures and obligations. All applications must have written recommendation from our Board of Missions prior to loan approval. In some cases the Board of Missions may need to guarantee a loan. UMDF will communicate the need of guarantee prior to approval of loan.

Loan Requirements/Legal Requirements/Repayment Requirements-Contact the Development Fund for application and details.

## **Disaster Response and Preparedness Account** Allocation Policy Adopted by Board of Missions

1. The Disaster Response and Preparedness Account is a fund, which is held by the California-Nevada Annual Conference for use by the Executive committee of the Board of Missions for both disaster response and disaster preparedness.
2. In the event of a disaster within the Annual Conference, funds from the Disaster Response and Preparedness Account shall be available for travel, material and support expenses of the Chairperson of the Disaster Response and Preparedness Committee of the Board of Missions and the Disaster Response Coordinator.
3. After a disaster within the Annual Conference, funds from the Disaster Response and Preparedness Account shall be available to meet immediate disaster needs upon recommendation by the Chairperson of the Disaster Response and Preparedness Committee of the Board of Missions and/or the Disaster Response Coordinator and approval of the Chairperson of the Board of Missions. Funding in this manner is limited to emergency needs and must be ratified by the full Board of Missions at their next meeting.
4. As disaster preparedness, funds shall be available to the Chairperson of the Disaster Response and Preparedness Committee of the Board of Missions and Disaster Response Coordinator, upon the approval of the Executive Committee of the Board of Missions, for distribution of disaster response and preparedness materials, for training in disaster response and preparedness and for consultation with local church, district and conference leaders and staff members in development of disaster plans.
5. Specifically, funds shall be available to the Disaster Response Coordinator for assembly, packaging and distribution of the Disaster Response Guide, upon the approval of the Executive committee of the Board of Missions.

**Revised on 9/22/94 by Craig Paterson.**

Updated for BOM 9/27/04

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### **RELATED SOURCES**

#### **General Board of Global Ministries**

475 Riverside Dr.  
New York, NY 10115  
(212) 870-3600

Web page: <http://gbgm-umc.org>

E-mail: [info@gbgm-umc.org](mailto:info@gbgm-umc.org)

### **Free Web space for local churches through GBGM**

(212) 870-3533

### **United Methodist Committee on Relief UMCOR:**

(212) 870-3816 or 3817, Service Center: (800) 841-1235, (800) 305-9857

<http://gbgm-umc.org/umcor>

### **Health & Welfare Relief**

(212) 870-3683

### **Evangelism and Church Growth:**

Help with new church development; investments in church growth; stewardship fundraising campaigns; guidance in architectural planning

(212) 870-3856

### **Deaconess Program:**

Laywomen who responded to the call of God and are commissioned to full-time ministries of love, justice, and service.

(212) 870-3850

### **Global Mission Partners:**

To become a Global Mission Partner church, follow these six steps:

1. Pay 100% of apportionments
2. Have an on-going program of mission education
3. Be involved in local community ministries
4. Pledge support for a missionary commissioned by GBGM
5. Pledge support for a person-in-mission sent by a partner church in another country
6. Share your experience with neighboring congregations.

For more information, contact: (925) 449-2510

### **Mission Itineration:**

Contact the Conference Secretary of Global Ministries to schedule mission speakers: Laddie Perez-Galang at

[laddieg@pacbell.net](mailto:laddieg@pacbell.net).

### **Mission Opportunities:**

The General Board of Global Ministries identifies opportunities for Christian service, in accord with local and international partner churches, institutions and ecumenical partners. Terms of service vary according to the program. Assignments may result in a lifetime of service, but should also be seen as limited in term.

**Publications:**

*New World Outlook*, magazine yearly subscription \$19.99

<http://gbgm-umc.org/nwo>

*Response Magazine*, yearly subscription \$15.00

(513) 761-2100

Combination subscription, both magazines for 1-year \$28.00

For subscriptions, contact 1-800-218-4014, print or cassette.

**United Methodist Development Fund:**

Lends to churches at a 6.5% rate for new church starts. Investment opportunity for individuals or churches, call for current rate at (212) 870-3865 or visit their website at <http://gbgm-umc.org/umdf>.

**United Methodist-related Institutions:**

Beulah Home: Under the guidance of UMW. Contact: Barbara Ryder at (650) 968-2456.

Fred Finch Youth Home: Contact: Elizabeth Jewel at (510) 339-8732

**United Methodist Women:**

Contact: Connie Hunter at (408) 238-0833

**United Methodist Men:**

Contact: Paul Extrum-Fernandez at (925) 280-0088