

**TRANSFERS FROM OTHER ANNUAL CONFERENCES
OF THE UNITED METHODIST CHURCH (§347.1)**

1. Before service in the Annual Conference begins the District Superintendent shall review and have in his or her possession the following documents:
 - a) Criminal Background Check
 - b) Resume and biographical statement
 - c) Personnel File from the home conference
 - d) A statement from the most recent Superintendent connected with the pastor describing the standing of the pastor and an assessment of the pastor's work in the home conference

2. In most situations, the pastor shall serve in the Cal-Nevada Annual Conference for a minimum of 2 years before being accepted into conference membership by transfer.

3. Consultation with the chairperson or executive committee of the Board of Ordained shall be held prior to the transfer (§347.1). This consultation will be an interview by the chairperson or executive committee of the Board of Ordained Ministry with the DS and the candidate to determine if the qualities of transformational leadership expected of all pastors in the Conference are present in this pastor.

4. When the above steps have been completed a report shall be made to the Bishop by the Superintendent and the Board. The Bishop, in consultation with the Bishop of the pastor's home conference, may receive the pastor into membership in the Annual Conference at his/her discretion.

NOTE: Acceptance of Transfer is the Bishops' decision when pastors are from other Annual Conferences of the United Methodist Church.

THE BISHOP MAY DECLARE A TRANSFER URGENT. IN SUCH CASES, UPON CONSULTATION BETWEEN THE BISHOP AND THE BOARD OF ORDAINED MINISTRY, THE 2 YEAR SERVICE EXPECTATION MAY BE WAIVED OR MODIFIED BY THE BISHOP.