

**CEU Approval Form  
For Learning Event Participants**

*Instructions:* The event participant completes this form and forwards it to the CEU coordinator of the Council on Clergy Development for approval consideration. This may be done prior to the event or after the event. Submit this form in a timely manner, no later than 1 month in advance of the event or no later than 1 month after the event. Upon approval, a copy is returned to the petitioner. Please note that all events must meet CEU criteria—approval is not guaranteed.

**Basic Information**

Title of Event: \_\_\_\_\_ Date: \_\_\_\_\_

Location: \_\_\_\_\_

Sponsoring Organization: \_\_\_\_\_

Contact Information: \_\_\_\_\_

Website: \_\_\_\_\_

**Event Content Information**

Topic: \_\_\_\_\_

**Alignment with California-Nevada Quadrennial CEU Requirements—check those that apply:**

- |  |  |
|--|--|
| <input type="checkbox"/> Sexual Ethics for Clergy    | <input type="checkbox"/> Intercultural Competency            |
| <input type="checkbox"/> Spiritual Formation         | <input type="checkbox"/> Professional Competency Development |
| <input type="checkbox"/> Disciple Making             | <input type="checkbox"/> Career Assessment and Life Planning |
| <input type="checkbox"/> Self Care – Personal Growth |  |

Target Audience: \_\_\_\_\_

Event Level: \_\_\_ introductory, \_\_\_ Intermediate, \_\_\_ Advanced

Brief description of content: \_\_\_\_\_

Instructional methodology to be used: \_\_\_\_\_

Total clock hour of instruction (1 CEU =10 hours of instruction): \_\_\_\_\_

Total number of lab/practicum hours (if any): \_\_\_\_\_

How will this event benefit your ministry?

**Instructor(s)/Presenter(s)**

Name: \_\_\_\_\_

Qualifications:

**Petitioner Information**

Name: \_\_\_\_\_

Contact Information: \_\_\_\_\_

Signature: \_\_\_\_\_ Date Submitted \_\_\_\_\_

Send Form at least one month in advance to CEU Coordinator: Lois Black  
[pastorlois@fumcyubacity.com](mailto:pastorlois@fumcyubacity.com) (email is preferred); Fax: 530-673-4227; mail: 3101 Colusa Hwy, Yuba City, CA 95991.

**Please note:** If you fax or mail via US Postal Service, please send an email to Lois Black at [pastorlois@fumcyubacity.com](mailto:pastorlois@fumcyubacity.com) and she will email a reply advising you that she has received it. Otherwise, you will not receive a communication until after the committee has met.

**Also note:** The CEU Approvals Committee meets once a quarter. The next meeting date is posted on the CEU [webpage](#).

Council on Clergy Development Official Use

Approval: Approved/not approved  
CEU Coordinator: Lois Black  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_