

## *Council on Clergy Development*

Board of Ordained Ministry

California-Nevada Annual Conference of The United Methodist Church

### **Guidelines for Continuing Education Grants**

Purpose: These grants are designed to support the acquisition of new skills, competencies and/or educational experiences that develop effective practice of ministry.

Eligibility: Continuing Education Grants are available to clergy serving under Episcopal appointment or District Superintendent assignment in the proposed year of the continuing education opportunity experience and can be used only for work that receives Continuing Education Units as outlined in the Continuing Education Policy of the Board of Ordained Ministry.

Application Procedure:

- Make sure your CEU class/event is approved by the Council on Clergy Development or is receiving CEU's from an approved institution.
- Fill out the attached application.
- Have your PPRC/SPRC Chair approve and sign the application.
- Send the completed application to the Financial Secretary:

Rev. Don Lee  
First United Methodist Church  
2100 J Street  
Sacramento, CA 95816  
Phone: 916.446.5025  
Fax: 916.446.3463  
[revdonlee@gmail.com](mailto:revdonlee@gmail.com)

- Read the following important information:

The maximum grant for continuing education grants for those who qualify is \$600.00 per appointment year [July 1]. In addition, grants are limited to \$150 per CEU.

Persons enrolled in Course of Study or Licensing School are eligible for these funds.

Financial need, missional priorities, evidence of sound financial practices, and the availability of funds shall be considered in the granting of requests. Under most circumstances, District Superintendent approval and participation in qualified CEU classes are the deciding factors in the granting of funds. However, special circumstances grants will be brought before the Council on Clergy Development for consideration.

1.1.2012

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## **Application for Continuing Education Grant**

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email Address: \_\_\_\_\_

Relationship to the Annual Conference: \_\_\_\_\_

Name of Continuing Education Event/Class: \_\_\_\_\_

\_\_\_\_\_

Date of Event/Class: \_\_\_\_\_ Location: \_\_\_\_\_

Number of CEU's: \_\_\_\_\_ Allowable Grant Amount [Number of CEU's x \$150]: \_\_\_\_\_

Amount you are requesting: \_\_\_\_\_

Continuing Education Category: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Signature of PPRC/SPRC Chair: \_\_\_\_\_

Mail, fax, or email to:

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Sacramento, CA 95816  
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